

## Change The Air Filter

Video instructions available at: <https://youtu.be/vAQ-CKVFJ3k>

1. Turn the fan off, See “GreenFeed Instructions Cheat Sheet” for instructions.
2. If the fan was on, wait for it to fully stop.
3. Undo the top two latches on both sides of the back of GreenFeed. These latches hold the back top cover in place.
4. Once both top latches are loose, lift up the door just below the control panel to expose the air filter box.
5. On units 98 and less, undo the four bottom latches and remove the bottom back cover.
6. On units 60 and less:
  - a. Use a Phillips screwdriver to unscrew the screw holding the air filter box lid in place.
  - b. Remove the air filter box lid.
  - c. Unscrew the clamp holding the air filter in place then remove the air filter.
7. On units 61 and greater:
  - a. Unlatch the air filter door and open it.
  - b. Undo the clamp holding the air filter in place then remove the air filter.
8. Remove the clamp from the old air filter and place it on the new air filter.
9. Put the new air filter over the pipe in the same manner the old air filter was placed.
10. Tighten the clamp to secure the air filter in place.
11. Close the door and latch it shut (or screw the lid tight).
12. On units 98 and less, replace the bottom back cover and tighten the four latches to hold it in place.
13. Shut the top door to cover the air filter box and tighten the top two latches to hold it in place.
14. Turn the fan back on. See “GreenFeed Instructions Cheat Sheet” for instructions.

## Clean The Air Filter

Video instructions available at: <https://youtu.be/fpRzziWI5s8>

1. Run hot water into the inside of the air filter and let it drain out. Do this several times, and ensure water is thoroughly rinsing all areas inside the air filter. When finished rinsing, set in a dry location overnight to allow for drying.
2. Alternatively, pressurized air can be used to blow dirty filters. Although this can be very messy.